

Guidelines – Annual Significant Preservation Accomplishments Report

The Annual Significant Preservation Accomplishments Report provides a framework for NPS to evaluate actual results achieved by the THPO during the **Fiscal Year period** (October 1 through September 30).

Article 8 of the THPO Partnership Agreement contains the following minimum reporting requirements for each THPO report:

1. *A description of the additional properties surveyed and added to the Tribe's inventory;*
2. *A description of the Federal undertakings reviewed pursuant to Section 106 of the Act, and;*
3. *A description of any educational activities and programs carried out.*

A discussion of these three subjects is the minimum requirement to satisfy the narrative portion of your THPO Partnership Agreement report obligation.

For THPOs that accept HPF grant funds to support their activities, these accomplishments will be compared to the activities specified in the Tribe's Anticipated Activities Report (aka Workplan) approved as part of the grant application, and the Workplan submitted the year before, as both grants cover costs for the fiscal year on which you are reporting.

NPS expects that the Tribe's tracking and reporting system results in data that is accurate, replicable, and based upon regularly updated source records.

The narrative must explain how each reported project or activity is linked to identifying, evaluating, documenting, designating, preserving, or protecting significant historic and archeological properties.

These "success stories" may be used by NPS in its annual reports and other ways to illustrate the benefits of the HPF grant program.

If any information in the report is sensitive please mark it as such.

**TRIBAL HISTORIC PRESERATION OFFICE (THPO)
ANNUAL SIGNIFICANT PRESERVATION ACCOMPLISHMENTS REPORT**

Tribe:

THPO Name:

Federal Fiscal Year:

Limit Report to 5 pages. You must address each activity that was listed in the Anticipated Activities List submitted at the start of the Fiscal Year. The report must include:

- 4. The number of additional properties surveyed and added to the Tribe's inventory;*
- 5. The number of Federal undertakings reviewed pursuant to Section 106 of the Act, and;*
- 6. A description of any educational activities and programs carried out.*

Administration:

Planning:

Survey and Inventory:

Review and Compliance:

National Register:

Development/Acquisition/Covenants:

Tax Credits:

Local Government Certification:

Other or Education (optional program area):

**Attach images on a separate page with captions.*